Base Plan: 🟥 critical 🟦 non-critical task

Actual: 🟩 progress

O = Owner
R = Resources
E = Effort
D = Duration

PS Consulting
Making your Projects a Success!

Task Name	O	R	E	D										

Resources

Owner = responsible team member (name code) = not more than one person

Resources = executing team members (name codes) = one or more persons

Duration = elapsed time in days or weeks